



Windsor SC Level 2

Winter National Distance Qualifier Meet (2SE192459)

The Hart Leisure Centre, Emerald Avenue, Fleet GU51 5EE

Sunday 10th November 2019

Promoters Conditions and Competition Rules

This meet is affiliated to Swim England South East Region and will be held under Swim England laws and technical rules together with the conditions and rules described in this document ("Conditions").

This event is aimed at Club Swimmers in accordance with Swim England Open Meet Licensing Guidelines.

GENERAL CONDITIONS

1. Lower limit short course qualifying times apply. Long Course conversions are permitted.
2. All times must have been achieved at a licensed meet (Level 1-4). Exception is for 800m Free for Boys and 1500m Free for Girls if no time on Rankings. If Swimmers do not have an 800m for Boys or 1500m for Girls on rankings then the below formula may be used for their entry:
 - a. For Boys 800m Free entry to be calculated as 400m Free time x 2 plus 20 seconds;
 - b. For Girls 1500m Free entry to be calculated as 400m Free time x 4 plus 20 seconds.
3. No reserves will be accepted for the Meet. A list of swimmers accepted and rejected will be made available on the WSC Website after closing date.
4. Final Session Times will be confirmed after the Closing Date.
5. It will be the responsibility of each club representative to:
 - a) Check the entries and inform WSC Meet Promoter of any errors.
 - b) Inform all their relevant swimmers of accepted entries.
6. If the meet is undersubscribed WSC reserve the right to accept swimmers outside of the qualifying standards and after the closing date.
7. If the meet is oversubscribed the Promoter reserves the right to reject the slowest competitors considering the age groups and overall length of each session. All events are heat declared winner events. There will be no finals.
8. The Lead Referee along with the venue's staff are responsible for all aspects of health, safety and fair play in the area hired by Windsor Swimming Club and can halt the Competitions at any time if there are any perceived risks to health and safety of, and fair play with regards to, competitors, coaches, officials, meet organisers and spectators.
9. Registration will close for each event 15 minutes prior to the warm up for that event, all swimmers not signed in will be withdrawn from the event.



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AGE GROUPS

Age groups are 11/12yr, 13/14yr, 15yr, 16 plus . Ages are as at **31st December 2019**

Swimmers must be, or have applied to be registered with the Swim England and may only enter events in their own age group.

EVENTS

Heats will be run with all ages seeded together based on entry times and the slowest swimmers first.

Heats will be mixed, that is Boys and Girls will swim together in the same Heat.

The promoter reserves the right to amend the Programme of Events in order to ensure the smooth running of the meet.

When called for an event, swimmers must report to the competition stewards to be allocated a heat and lane number.

It is the responsibility of the individual to report to the stewarding area in sufficient time for each event.

The Promoters will not be held responsible for a swimmer missing the start of their particular heat.

Starts will be "over the top" where possible, at the Referees discretion, to ensure that the events run to time in each session.

AWARDS

All events will be operated on a heat declared winner basis and awards will be made to the first 3 in age group events in each age group (11/12yr, 13/14yr, 15yr, 16 plus).



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ENTRIES

Closing Date for entries is **12:00 midday on 20th October 2019.**

Entries must include date of birth and Swim England registration number details; the names and club for each swimmer must be the same as that registered with Swim England.

The Promoters reserve the right to restrict entries to meet the allocated pool time, or on the grounds of health and safety.

Note that entries will not be processed and accepted until payment has been received and cleared.

Any entry not accepted will be refunded in full, no other monies will be refunded. Funds for any entries not accepted will be available for collection in the coaches packs at the start of the meet.

The submission of entries will indicate acceptance of these conditions.

Individual entries will not be accepted without poolside supervision. Swimmers should either enter with their club or should purchase coach passes and ensure that they provide appropriate poolside supervision.

Entry Procedure

Club entries should be made in an electronic format using the Sports System Entry Manager software. The entry file set will be available for download via www.windsorswimmingclub.co.uk All clubs *must* return a fully completed signed Summary Entry Form (preferably by email).

Individual entries should also be made using the Sport Systems Entry Manager software and the Summary Entry Form (in the same manner as the club entries above). Individual manual entries may be submitted using the Manual Entry Form on payment of an additional £5 admin fee per swimmer – we strongly encourage you to use the Sport Systems method.

Entries will only be entered into our systems and processed once a fully completed signed Summary Entry Form and any fees due and Officials' contact details have been received and funds cleared.



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In summary you should:

1. Prepare your entries using Sport Systems Entry Manager
2. Complete a Summary Entry Form
3. Email the Summary Entry Form and Sport Systems Entry File to:
openmeets@windsorswimmingclub.co.uk
4. Make a bank transfer for the total fees due

Time Trials

Time trials may be available to swimmers at the promoter's discretion and will incur a fee of £12 payable on the day before the race takes place. All time trials will be swum in the first heat with "NT" against the swimmer's name.

PAYMENTS

Bank transfers should be made the the following account:

Account Name: Windsor Swimming Club

Account No: 40549770

Sort code: 20-78-58

Reference: Your club name

Cheques should be made payable to **Windsor Swimming Club** (one cheque per club please). Please write the name of your club on the back of the cheque. Cheques should be sent to the address at the bottom of these conditions.

Charges

Individual events: £10.00 (including Regional Levy)

Coaches Pass for 1/2 day: £8.00 includes refreshments, start sheets and full set of results emailed unless otherwise requested (PLEASE NOTE: a ratio of 1:10 is recommended by Swim England)

Spectators £4.00 per session

Children and O.A.Ps, free



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WARM UP

The pool will be available for warm up at the start of each session. Timings will be as indicated in the Schedule of Events.

Warm Up Marshals will be appointed, but coaches must supervise their swimmers during this period so as not to endanger themselves or others whilst in the water.

Diving is not permitted during warm up except in designated sprint lanes as advised by the Warm Up Marshals.

GENERAL

For safety and comfort reasons, we request that all swimmers place their swimming bags in the lockers provided. The lockers take £1 coins which are refundable.

The changing rooms are unisex and will be patrolled during the Meet to ensure the safety of all the swimmers.

Possessions and articles must not be left unattended as neither the Promoters nor the Hart LC will accept any liability for any loss or damage that may occur during the meet.

Swimmers must wear suitable clothing and footwear on poolside. No wet clothing is allowed in the spectator seating area.

Clubs should be aware that the recommended ratio of adults to swimmers on poolside is 1:10.

Any conditions not covered in the competition rules will be dealt with in accordance with the laws of the sport and at the discretion of the Promoter. By submitting an entry, participants agree to be bound by any decisions made by the Promoter.

Windsor Swimming Club cannot take responsibility for lost or stolen articles.



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HEALTH AND SAFETY

All participants must observe the safety precautions in operation at Hart LC. Swimmers and coaches must ensure that they take no action that could potentially endanger themselves or others.

Supervision and behaviour of the swimmers is the responsibility of their swimming clubs at all times. Prior to leaving the pool area, swimmers must dry off and put on appropriate clothing and footwear.

It is the responsibility of competitors, coaches and clubs to ensure that all swimmers are competent to the standard of the Swim England Competitive Start Award. Competitors may start from the side or in the water.

DATA PROTECTION

Entries for this meet will be held and processed on a computer. By submitting entries, consent is deemed to have been given, as required by the data protection act, to the holding and processing of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available and accessible via the Internet before, during and after the meet.

MOBILE TELEPHONES

It is a condition of entry that swimmers consent to any photography taking place.

We request that mobile telephones are switched on to silent during the competition and that there is no flash photography at the start of each race.

CONTACT DETAILS

The meet is promoted by Windsor Swimming Club.

For any information regarding the meet please see <http://www.windsorswimmingclub.co.uk> in the first instance (select the WSC Open Meets item on the main menu).

For queries and submission of electronic entry files please email:
openmeets@windsorswimmingclub.co.uk

Please post Summary Entry Forms including Coach and Car Park pass requests along with cheques to:
Windsor Swimming Club, Windsor Leisure Centre, Clewer Mead, Stowell Road, Windsor SL4 5JB



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“LOWER” = MUST BE FASTER THAN

Event	11/12 years	13/14 years	15 years	16+ years
Boys 800m Freestyle	11:45.0	10:42.0	10:21.0	10:00.0
Boys 1500m Freestyle	22:35.0	21:00.0	19:50.0	19:10.0
Girls 800m Freestyle	11:20.00	10:55.0	10:40.0	10:30.0
Girls 1500m Freestyle	22:25.0	21:00.0	20:40.0	20:22.0

Schedule of Events

Sunday 10 th November 2019			
Session 1 1500m Freestyle (mixed Heats)	Warm Up 08:45 am TBC	Racing 09:15am TBC	Registration Opens 08:15 Registration Closes 08:30
Session 2 800m Freestyle (mixed Heats)	Warm Up TBC	Racing TBC	Registration Opens TBC Registration Closes

PLEASE NOTE IT MAY BE NECESSARY TO AMEND THE SESSION TIMES IN ACCORDANCE WITH THE NUMBER OF ENTRIES RECEIVED